

## INVOICING TERMS

September 2023

### 1. Legal information

VGA Euregio, with address at Genkersteenweg 429, 3500 Hasselt (Belgium) and with company number 0804.699.627 is a group of associated lawyers / law firms.

### 2. Applicability

These invoicing terms apply to invoices from VGA Euregio, which contain the services provided by the members of VGA Euregio. These invoicing terms are in line with the general terms and conditions of the members of VGA Euregio and are deemed to have been accepted by the client by signing the order confirmation or by lack of objection expressed by the client within 14 calendar days of receipt of the general terms and conditions (e.g. upon opening the file or receipt of an invoice).

### 3. Fees and costs

**3.1** The members of VGA Euregio charge the clients for the legal services rendered in accordance with the arrangements made with these clients. These services, hour rates and fees are invoiced by VGA Euregio.

**3.2** Any fee note/invoice of VGA Euregio is payable on the account of VGA Euregio within 14 calendar days as of the date of invoice receipt, unless a different due date is provided on the document in question and/or other written payment agreements were made. Any unpaid fee note/invoice will be increased by operation of law and without notice of default with conventional interest from the due date in accordance with the Belgian Law of August 2, 2002 ("Wet Betalingsachterstand Handelstransacties") and with an flat rate compensation of 10% on the unpaid amount.

**3.3** In the event of non-payment, the members of VGA Euregio are entitled by operation of law and without notice of default to suspend their future work total o partially until the moment that all amounts due have been paid in full, without compromising the interests of the client. Neither VGA Euregio nor its individual members are liable for any damage that may arise as a result of this suspension. Suspension or termination of the services does not alter the fact that services provided and costs incurred must be reimbursed by the client.

### 4. Privacy

VGA Euregio processes personal data as controller and as processor (in the case of personal data of the clients of the members of VGA Euregio). For more information about this processing, see VGA Euregio's privacy statement on its website.

### 5. Applicable law & Competent court

The legal relationships to which these invoicing terms apply are exclusively governed by Belgian law. All disputes arising from such legal relationships fall exclusively within the jurisdiction of the courts of Hasselt (Belgium).